

97-84062-2

U.S. Federal Council of
Citizenship Training
Community score card

Washington

1924

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|---------|---|
| 308 | |
| Z | U.S. Federal council of citizenship training. |
| Box 154 | ... Community score card prepared by the Federal council of citizenship training. Washington, Govt. print. off., 1924. cover-title, iii, 31 p. 23cm. |
| | At head of title: Department of the interior. Bureau of education, Washington, D.C. |
| 408012 | ANN 13 |

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TECHNICAL MICROFORM DATA

FILM SIZE: 35mm REDUCTION RATIO: 10:1 IMAGE PLACEMENT: IA (IIA) IB IIB

DATE FILMED: 4-2-97

INITIALS: (B)

TRACKING # : 23039

FILMED BY PRESERVATION RESOURCES, BETHLEHEM, PA.

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DEPARTMENT OF THE INTERIOR

BUREAU OF EDUCATION

WASHINGTON, D. C.

Pdx.

COMMUNITY SCORE CARD



PREPARED BY THE FEDERAL COUNCIL OF
CITIZENSHIP TRAINING



WASHINGTON
GOVERNMENT PRINTING OFFICE
1924

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209 5th Mo. 1924
THE FEDERAL COUNCIL OF CITIZENSHIP TRAINING.

The Federal Council of Citizenship Training was created by the President of the United States under Executive order, January 12, 1923. Its duties are to make constructive suggestions as to how the Federal offices may cooperate to secure more effective citizenship training, both in their own work and in cooperation with all other public and private agencies throughout the country. The facilities of all Federal offices are available, as far as practicable, to further the work of the council. The following are the members of the council:

Department of the Interior:

J. J. Tigert, *Chairman*.
George F. Zook.

Department of Agriculture:

A. C. True, *Vice Chairman*.
I. W. Hill.

War Department:

R. I. Rees.
C. R. Mann, *Secretary*.

Department of State:

Norman Armour.
J. P. Doughten.

Treasury Department:

B. J. Lloyd.
W. F. Draper.

Department of Justice:

George E. Strong.

Post Office Department:

Louis Brehm.
C. A. Rausch.

Navy Department:

C. R. Train.
L. R. Alderman.

Department of Commerce:

Wm. C. Mullendore.
T. R. Taylor.

Department of Labor:

Raymond F. Crist.
O. T. Moore.

Federal Board for Vocational Education:

J. C. Wright.
Frank Cushman.
U. S. Veterans' Bureau:
L. W. Bartlett.
F. V. Quillin.

The council has prepared a chart showing the activities of all the Federal offices with respect to citizenship training and the relationship of these bureaus to various groups of the population. By this survey the members of the council have secured an understanding of one another's work and an appreciation of the situation as a whole.

As a means of defining its own objectives and those of good citizens in community life, the council has prepared the accompanying community score card. This is designed to direct the attention of communities to important factors in their organization and maintenance and to supply a measuring stick by which they can rate themselves with reference to other communities.

The council will appreciate suggestions for improvement of the score card or of the method of using it. Communications should be addressed to the secretary, C. R. Mann, 353 State, War, and Navy Building, Washington, D. C.

COMMUNITY SCORE CARD.

INTRODUCTION.

In formulating and publishing a score card which may be used to bring out conditions existing in different communities with reference to the attitude of their members toward their obligation as citizens and to the opportunities for training in the things pertaining to good citizenship, the Federal Council of Citizenship Training has had in mind the following considerations:

In order to lay a good foundation for future constructive work in any line in a community it is desirable to know its present status as definitely as possible. Such knowledge should include both the good and bad features of existing conditions.

Training for citizenship is often limited in the schools and elsewhere to instruction regarding civic affairs and the obligations of citizens relating thereto. The council has decided to make its program for citizenship training much broader and to include in it whatever relates to mental development, health, and physical development, vocational development, nurturing of patriotism, appreciation of our Government, and the social and moral development of the individual and the community.

At present in most communities the citizens generally have indistinct and inadequate knowledge regarding many things which affect the life and welfare of the community and make for either good or bad citizenship. Even those persons who are interested in promoting certain features of good citizenship often do not realize the conditions which are impeding their progress and may be wholly ignorant of or indifferent to matters outside the immediate circle of their interests which are vital factors in the promotion or retardation of good citizenship in the community.

In a democracy like our own substantial and permanent advance of a community in any direction can only be made by the voluntary and intelligent action of at least the majority of its members. Leaders, whether acting in public or private capacities, will not be able to bring about changes in the community thought or activities by their own dicta. They must have the interest and cooperation of the people, acting on their own behalf and with good will.

The Federal Council of Citizenship Training has no authority to impose anything on individuals or communities. It can only collect and disseminate information or make suggestions which may be of some use in promoting good citizenship. To make them useful such

information and suggestions must be taken up voluntarily by citizens in the several communities and acted upon by voluntary organizations which now exist or may be formed for this special purpose. Such organizations may have the aid of Federal, State, or local officials as far as the nature of their public service will permit. But after all the responsibility for action and the results therefrom will in the main depend on the citizens themselves.

To arouse interest in citizenship training, to aid in securing definite knowledge of existing conditions in the several communities, and to promote action in remedying such evils as are found to exist, this score card has been devised and may be used freely in whatever way may seem best to those to whom it may come.

While it is the product of much thought and careful study by the council, this score card is not put out as representing a complete or perfect program for rating communities with regard to good citizenship. It is rather a select and concise presentation of a number of matters believed to have important relations to good citizenship and which lend themselves fairly well to numerical rating. Doubtless there are other matters which might well have been included in such a card, or which are of great importance but do not lend themselves to numerical rating.

It is hoped that trial of the score card may bring many good suggestions for its improvement. Discussion regarding the elements of good citizenship which this score card may evoke will perhaps be one of the most useful results attained by its publication and use.

The council has not undertaken to define the term "community" or to limit the size of the community to which the score card may be applied. It may thus be applied to a rural or urban school system, to a small local community, township, city, county, congressional district, State, or even larger unit, as may seem desirable or feasible in any given case.

The scoring may be done by some existing organization within the community or by an organization formed for that purpose by the people of the community interested in the project. Wherever feasible it is desirable that the matter should be explained in advance both through the press and at a public meeting called for this purpose. Whatever organization or committee undertakes the scoring, there should be a sufficient number of persons engaged in the work to make it thorough and at the same time not burdensome to the individual worker. This may involve meetings for the training of the score takers before they begin their work. Advantage should be taken of the services of persons especially fitted by training or experience for such a task wherever such persons are available.

Special efforts should be made through the churches, lodges, chambers of commerce, farm bureaus, women's clubs, and other organiza-

tions, as well as through the press, to arouse interest in the scoring and in its results. Plans should also be made and put into effect for follow-up work with a view to changing conditions in the community so that other scorings in the future will show definite improvements, thus demonstrating the value of this method of self-examination by the community.

Specific rules and regulations defining the conditions under which the scoring will be conducted should be set up by the community committee or organization in charge of the work. Specific instructions for rating each point are given in the score card.

The regulations concerning printing and distribution of Government documents make it impossible for the council to distribute free large numbers of the score cards. Copies may be purchased in any quantity from the Superintendent of Documents, Government Printing Office, for \$2.75 per hundred. There are no restrictions on reprinting it in whole or in part as may be desired.

The score card has been arranged under five heads: (1) Mental development, (2) health and physical development, (3) vocational development, (4) patriotic development, and (5) social and moral development. To each of these divisions a maximum score of 100 has been assigned, making a possible total rating of 500.

The main divisions and their scores under each of the general topics are shown in the following summary:

COMMUNITY SCORE CARD.

SUMMARY OF SCORE CARD.

| MENTAL DEVELOPMENT. | | Maxi- mum score. | Com- munity score. |
|---|--|------------------------|--------------------------|
| I. Literacy of the population..... | | 15 | ----- |
| II. Provisions for elementary and secondary schools..... | | 46 | ----- |
| III. Attendance at elementary and secondary schools..... | | 30 | ----- |
| IV. The public library..... | | 9 | ----- |
| Total..... | | 100 | ===== |
| HEALTH AND PHYSICAL DEVELOPMENT. | | | |
| I. Vital statistics..... | | 14 | ----- |
| II. Health and sanitation..... | | 60 | ----- |
| III. Medical inspection and sanitation of schools..... | | 14 | ----- |
| IV. Auxiliary health organizations..... | | 2 | ----- |
| V. Physical development..... | | 10 | ----- |
| Total..... | | 100 | ===== |
| VOCATIONAL DEVELOPMENT. | | | |
| I. Types of opportunities..... | | 40 | ----- |
| II. Per cent of people reached..... | | 35 | ----- |
| III. Adequacy of financial support..... | | 10 | ----- |
| IV. Provisions for promotion..... | | 15 | ----- |
| Total..... | | 100 | ===== |
| PATRIOTIC DEVELOPMENT. | | | |
| I. Preparation for the exercise of the franchise..... | | 40 | ----- |
| II. Exercise of the franchise..... | | 60 | ----- |
| Total..... | | 100 | ===== |
| SOCIAL AND MORAL DEVELOPMENT. | | | |
| I. Law and order..... | | 50 | ----- |
| II. Community welfare..... | | 20 | ----- |
| III. Moral development..... | | 30 | ----- |
| Total..... | | 100 | ===== |
| Grand total..... | | 500 | ----- |

MENTAL DEVELOPMENT.

The first subdivision of the score card, entitled "Mental development," includes general education in its traditional sense. Emphasis is placed on the proportion of the population over 10 years of age which is literate, the provisions which the community has made for good schools, and the extent to which the children and young people of the community are taking advantage of these provisions.

Obviously in certain communities it would be unfair to apply this score card to the public schools only. In so far as practicable, therefore, data should be secured from all private as well as public schools located in the community. Also all students from the community who are attending public or private schools whether located within or outside of the community should be included. Whenever it proves difficult or impossible to secure accurate figures, as, for example, in connection with the annual expenditures for current expenses per child in average daily attendance in private schools, estimates may be made, or, if necessary, this portion of the item may be entirely omitted.

It will probably be found more practicable to apply this score card to the geographical territory represented by an educational unit, such as a local school district, consolidated school district, township school system, county school system, and State school system.

SUMMARY OF SCORES.

| | |
|---|--------------------------|
| I. Literacy of the population: | |
| Maximum score possible.... | 15 Community score |
| II. Provisions for elementary and secondary schools: | |
| Maximum score possible.... | 46 Community score |
| III. Attendance at elementary and secondary schools: | |
| Maximum score possible.... | 30 Community score |
| IV. The Public Library..... | 9 Community score |
| Total..... | 100 |

Name of community.....

Date.....

Scored by.....

I. Literacy of the population:

What per cent of the population 10 years of age or over can not read, write, and speak the English language?

| | Maximum score possible. | Community score. |
|--|-------------------------|------------------|
| If less than 1 per cent, score 15..... | 15 | ----- |
| If between 1 and 3 per cent, score 10..... | | |
| If between 3 and 5 per cent, score 5..... | | |
| If more than 5 per cent, score 0..... | | |

II. Provisions for elementary and secondary schools:

A. Average number of days per year schools are kept open, excluding holidays.¹

| | | |
|-------------------------------------|----|-------|
| If 175 days or over, score 12..... | 12 | ----- |
| If 155 to 175 days, score 8..... | | |
| If 135 to 155 days, score 5..... | | |
| If less than 135 days, score 0..... | | |

B. Percentage of elementary school teachers who are high-school graduates with not less than one additional year of training in normal school or college.²

| | | |
|--|----|-------|
| If 95 to 100 per cent, score 12..... | 12 | ----- |
| If 85 to 95 per cent, score 8..... | | |
| If 75 to 85 per cent, score 4..... | | |
| If less than 75 per cent, score 0..... | | |

C. Annual expenditure for current expenses per child in average daily attendance³—

(Current expenses include the entire cost incurred in conducting schools except purchase or erection of buildings and grounds and payment of bonds and other forms of debt.)

| | | |
|--|----|-------|
| If \$50 or over, score 10..... | 10 | ----- |
| If between \$30 and \$50, score 7..... | | |
| If between \$20 and \$30, score 3..... | | |
| If less than \$20, score 0..... | | |

D. Compulsory school age—

| | | |
|--|---|-------|
| If the compulsory school age, including the period in which employment permits may legally be granted, is 16 or over, score..... | 5 | ----- |
| If below 16, score 0..... | | |

¹ If there is a difference between or among the schools in the community, strike an average in general according to the number of students attending each type.

² If a community contains a private school enrolling a considerable portion of its student body from without the community, it is suggested that only that proportion of the teachers be counted as is represented by the proportion of students residing in the community to the total attendance at the school.

II. Provisions for elementary and secondary schools—Continued.

E. Free high-school instruction: Does the community make provision for free instruction of its pupils in high schools?—

| | Maximum score possible. | Community score. |
|---|-------------------------|------------------|
| If "yes" in standard four-year high schools, score 7..... | 7 | ----- |

If "yes" in nonstandard four-year high school or high schools of less than four years in length, score 3.....

If "no," score 0.....

III. Attendance at elementary and secondary schools:

A. Per cent of persons of legal school age attending school daily—

| | | |
|--|----|-------|
| If 90 per cent or over, score 15..... | 15 | ----- |
| If between 75 and 90 per cent, score 10..... | | |
| If between 60 and 75 per cent, score 5..... | | |
| If less than 60 per cent, score 0..... | | |

B. Average number of days per year, excluding holidays, attended by each person of legal school age⁴—

| | | |
|-------------------------------------|----|-------|
| If 175 days or over, score 15..... | 15 | ----- |
| If 155 to 175 days, score 10..... | | |
| If 135 to 155 days, score 5..... | | |
| If less than 135 days, score 0..... | | |

IV. The public library: ⁴

A. Expenditures for library service—

| | | |
|--|---|-------|
| If your library is spending 75 cents or more per capita for library service annually, score..... | 3 | ----- |
| If less, score in proportion..... | | |

B. Average use of the library per capita—

| | | |
|--|---|-------|
| If your library is lending 4 or more books annually per capita, score..... | 3 | ----- |
| If less, score in proportion..... | | |

C. Percentage of the population who are registered library borrowers—

| | | |
|---|---|-------|
| If 25 % of the inhabitants are registered library borrowers, score..... | 3 | ----- |
| If less, score in proportion..... | | |

⁴ In so far as possible include students attending school outside the community as well as those attending schools within it.

⁴ Appropriate credit should be given to each community for circulating library books received by individuals from county and State libraries.

HEALTH AND PHYSICAL DEVELOPMENT.

This score card is intended for the rating of communities on their accomplishments in the prevention of disease, the conservation of health, the bringing about of improved sanitary conditions and in the encouragement of physical fitness in their relation to ideal citizenship. While some parts of it may be ill-adapted or even wholly inapplicable to certain communities, it is believed to be fundamentally sound as a measure of achievement, if not of actual health conditions. Exceptionally, when justification can be clearly shown, it may be advisable to exempt a small, or a rural community from the operation of certain provisions, but this should not be done extensively. In such cases, proportionally higher scores should be given for other activities.

The fact should be kept in mind that while the score card may be used in competition between communities which are comparable to each other, its greatest use might well be as a basis of comparison between *what is* and *what should be* in any given community.

SUMMARY OF SCORES.

| | | | |
|---|------|-----------------|-------|
| I. Vital statistics: | | | |
| Maximum score possible.. | 14 + | Community score | ----- |
| II. Health and sanitation: | | | |
| Maximum score possible.. | 60 + | Community score | ----- |
| III. Medical inspection, sanitation, and health education in schools: | | | |
| Maximum score possible.. | 14 | Community score | ----- |
| IV. Auxiliary health organizations: | | | |
| Maximum score possible.. | 2 | Community score | ----- |
| V. Auxiliary provision for recrea- tion and physical develop- ment: | | | |
| Maximum score possible.. | 10 | Community score | ----- |
| Total score..... | 100 | | |

Name of community.....

Date.....

Scored by.....

.....

.....

1. Vital statistics:

A. Registration of births and deaths—

- | | Maximum
score
possible. | Com-
munity
score. |
|--|-------------------------------|--------------------------|
| 1. What proportion of the births of your community are officially recorded? If all, score 2. If fewer, score in proportion | 2 | ----- |
| 2. What proportion of deaths in your community are officially recorded? If all, score 2. If fewer, score in proportion | 2 | ----- |

NOTE.—If your community is in the U. S. census registration area for births or deaths (or both), this means that 90% are being reported. If not, some means of checking should be resorted to.

B. Death Rate.

Was the (crude) death rate for your city or community for the last calendar year as low as 10 per thousand? If so, score 5. If more, score at the rate of five-tenths of a point less for each additional death per thousand population. If death rate is greater than 20 per thousand per annum, it will be necessary to subtract from your total count on all points at the same rate, 0.5 point for each additional death per thousand. If death rate was lower than 10 per thousand, add to your total score on all counts in the proportion of five-tenths point for each reduction of 1 death per thousand population.

5+ -----

C. Infant Mortality.

Was the infant mortality (deaths in children under 1 year of age) in your city or community for the last calendar year as low as 50 deaths per thousand births? If so, score 5. If more, score at the rate of one-tenth point less for each additional death. If more than 100, it will be necessary to subtract from the total count on all points. If death rate was less than 50 per thousand, add to your total score on all counts one-tenth point for each reduction of 1 death per thousand births.

5+ -----

II. Health and sanitation:

A. *Community health organization*—

- | | | |
|---|-------------------------|------------------|
| 1. Is your community served by a health officer (city or county) who devotes his whole time to the duties of that office? If so, score 5. If not, score in proportion to time devoted to health work..... | Maximum score possible. | Community score. |
| 5 | ----- | |
| 2. Are the funds available for strictly health work equivalent to \$1.00 per capita? If so, score 5. If less, score in proportion..... | 5+ | ----- |
| If more than \$1.00 per capita add a proportionate amount in excess of 5 to your total score of all counts. | | |

B. *Pure water supply* (maximum score, 10)—

- | | | |
|--|------|-------|
| 1. Is the drinking water used by the members of your community free at its source, and thereafter, from the danger of contamination by the alvine discharges of human beings, of animals, and from industrial wastes? If so, score 10; if no, score 0..... | 10 | ----- |
| 2. If answer to (1) is negative, is water so treated as to render it safe? If so, score 10..... | (10) | ----- |

C. *Sanitary inspection service*—

1. Dairy and milk (FOR CITY COMMUNITIES ONLY)—

- | | | |
|--|---|-------|
| (a) Is dairy inspection maintained and is milk scored on safety and cleanliness in production and handling, bacteriologic tests, and on temperature at which it is kept and delivered? If so, score a maximum of 6 based on your health department's estimate of efficiency of measures..... | 5 | ----- |
| (b) Is pasteurization required of all milk not from tuberculin tested cows? If so, score 2. If not, score in proportion..... | 2 | ----- |

II. Health and sanitation—Continued.

C. *Sanitary inspection service*—Continued.

2. Other foods (FOR CITY COMMUNITIES ONLY)—

Does your health department maintain a food inspection service, and does this include a physical examination of food handlers? Score a maximum of 2, or in proportion to the efficiency of this service.....

| | |
|-------------------------|------------------|
| Maximum score possible. | Community score. |
| 2 | ----- |

3. Dairy and milk (FOR RURAL COMMUNITIES ONLY)—

(a) What percentage of your population produce their own milk at home? If all, score 4. If only a part, score in proportion, unless those who buy are partaking of a safe city supply.....

| | |
|---|-------|
| 4 | ----- |
|---|-------|

(b) What proportion of the milch cattle in your community are tuberculin tested? If all, score 4. If fewer, score in proportion.....

| | |
|---|-------|
| 3 | ----- |
|---|-------|

(c) Do all milkers wash their hands and udders of cows before milking and use small topped pails? If all, score 2. If fewer, score in proportion.....

| | |
|---|-------|
| 2 | ----- |
|---|-------|

4. Housing and plumbing and nuisances—

Does your city or community maintain an inspection of housing conditions, of plumbing, and of nuisances? If so, add a maximum of 1 to your total score based on your health department's estimate of efficiency..

| | |
|---|-------|
| 1 | ----- |
|---|-------|

D. *Sewage disposal facilities*—

1. What percentage of your population occupy dwellings—

(a) With sewer connections (class 1).
 (b) If no sewers available, dwellings provided with sanitary toilets connected either with properly constructed septic tanks, sealed and covered pits, or buried cesspools (class 2), or

(c) If no sewers are available, dwellings which have absolutely fly-proof toilets with efficient scavenger service or where contents are removed regularly (class 3).

II. Health and sanitation:—Continued.

D. *Sewage disposal facilities*—Continued.

1. What percentage of your population occupy dwellings—Continued.

If all houses are sewer connected, score

9. If not, proceed as follows: Multiply the fraction which represents the sewer connected houses (class 1) by 9; multiply the fraction which represents the houses in class 2 by 8; multiply the fraction which represents the houses in class 3 by 7; add—

Example: Class 1 houses $7/10 \times 9$. 6.3Class 2 houses $1/10 \times 8$ 8Class 3 houses $1/10 \times 7$ 7Houses with toilets not fly-proof $1/10$ 0Maximum
score
possible. Community
score.

Score 7.8

2. Is all your sewage finally disposed of in such manner as not to contaminate soil, or water used for drinking purposes, by your own or other communities? If so, score 1. If not, score in proportion 1

E. *Garbage disposal facilities*—

1. FOR CITY COMMUNITIES—

(a) Is garbage removed at least once each week in residential section and daily, or as often as necessary, from hotels and other food depositaries, and are fly-tight metal garbage cans required? Score a maximum of 3, based on your health department's estimate of the efficiency of this service 3

(b) Are trash, rubbish and manure (when present) removed weekly, and is your city free from flies? If so, score a maximum of 1, based on your health department's estimate of the efficiency of this service 1

2. FOR RURAL COMMUNITIES—

What proportion of your homes are practically free from flies and from their breeding places? If all, score

4. If fewer, score in proportion 4

Maximum
score
possible. Community
score.

II. Health and sanitation—Continued.

F. *Control of preventable and communicable diseases*—

1. Reports to health department—

Are 40 communicable or preventable diseases reportable to your health department and failure to report punishable? Score a maximum of 4, based on your health department's estimate of the completeness of such reports. 4

Maximum
score
possible. Community
score.

2. Isolation and quarantine—

Are cases of chickenpox, diphtheria, measles, mumps, scarlet fever, smallpox, typhoid fever, and whooping cough either placarded and the necessary home isolation enforced, or removed to isolation hospital, and does your city or community have an isolation hospital? Score on the basis of facilities and the efficiency of these measures (maximum) 5

3. Special protection against individual diseases—

(a) Smallpox—

(1) Is vaccination against smallpox required for attendance at all schools, public and private? If so, score 2. If not, score 0 2

(2) Has your community been free from smallpox (not counting an imported case which gave rise to no other case) for 12 months? If so, score 1 1

(b) Add 3 points to total score for effective mosquito control; (c) five-tenths of a point for effective hookworm measures; (d) five-tenths of a point for effective rat proofing; (e) two points for effective tuberculosis control where sanatoria and clinics are available (1 to 15,000 population); (f) five-tenths of a point where laws are enforced to prevent blindness from ophthalmia neonatorum; (g) two points for effective work in the control of venereal diseases; (h) five-tenths of a point if all children of your community under 10 years of age have been immunized against diphtheria (9)

II. Health and sanitation—Continued.

G. *Miscellaneous services*—

Is there in your health department or welfare work provision for the following services: (1) Public health nursing; (2) child and infant hygiene; (3) industrial hygiene; (4) laboratory facilities (diagnostic, etc.); (5) clinics (medical, welfare, dental) one to 15,000 population; (6), general hospital facilities, public and private (1 bed to 160 population); (7) emergency and indigent medical and hospital facilities; (8) continuous public health educational work?

If so, score a maximum of 4, based on your health department's estimate of the efficiency of these services.

| | |
|-------------------------------|--------------------------|
| Maximum score possible. | Com- munity score. |
| 4 | ----- |

III. Medical inspection, sanitation and health education in schools:

A. *Inspection service*—

Is there maintained a physical inspection service, including dental inspection, and drills or practice in health habits and oral hygiene in all schools, public and private?

If so, score 4.

| | |
|---|-------|
| 4 | ----- |
|---|-------|

If fewer, score in proportion.

B. *Health education*—

1. Are children taught the principles of home and community hygiene and sanitation, causes, modes of spread and prevention of communicable diseases; are they asked to help in clean-up campaigns and reporting contagious diseases? If so, score 2.

| | |
|---|-------|
| 2 | ----- |
|---|-------|

2. Is school library adequately supplied with authoritative books on health and sanitation? If so, score 1. If not, score in proportion to facilities.

| | |
|---|-------|
| 1 | ----- |
|---|-------|

3. Are all teachers well informed on prevention and control of communicable diseases and on hygiene and sanitation? If all, score 1. If fewer, score in proportion.

| | |
|---|-------|
| 1 | ----- |
|---|-------|

III. Medical inspection, sanitation and health education in schools—Continued.

C. *School sanitation*—

1. Are all the schools in your community free from overcrowding? If so, and if part-time attendance is not in operation to avoid this, score 1. If not, score in proportion to number of schools that are not overcrowded.

| | |
|-------------------------------|--------------------------|
| Maximum score possible. | Com- munity score. |
| 1 | ----- |

2. Are all rooms in all schools in your community properly heated and not overheated in winter, properly lighted, and adequately ventilated? If all, score 4. If fewer, score in proportion to rooms that are. (Winter temperature should not go lower than 65° F. nor higher than 72° F., 68° being ideal. Temperature should be recorded at least 3 times a day).

| | |
|---|-------|
| 4 | ----- |
|---|-------|

3. Are all schools properly provided with one of the following facilities:

- (a) Sanitary sewer-connected toilets.
- (b) Sanitary toilets connected with properly constructed septic tanks, with properly covered concrete pits or buried cesspools.
- (c) Absolutely fly-proof toilets, contents of which are removed regularly or are otherwise rendered free from danger.

If all schools are provided with one or another of the facilities listed, score 1. If fewer, score in proportion

| | |
|---|-------|
| 1 | ----- |
|---|-------|

IV. *Auxiliary health organizations*:

Are there in your community auxiliary health organizations such as Red Cross, Antituberculosis Society, or organizations for the promotion of health and sanitation, dissemination of health information, or similar organizations active in health work? If such exist in the proportion of one for each school, score 2. If fewer, score in proportion.

| | |
|---|-------|
| 2 | ----- |
|---|-------|

V. Auxiliary provision for recreation and physical development:

Public recreation center and playground:

A. Are there equipment and grounds for open air exercise for all children in your community, including a playground and recreation center, where ample play space does not exist unoccupied? If for all children, score 5. If for fewer, score in proportion.....

| | |
|-------------------------------|--------------------------|
| Maximum score possible. | Com- munity score. |
| 5 | ----- |

B. What percentage of boys and girls between the ages of 6 and 18 years take part in physical contests or make reasonable use of playgrounds, games, etc.? If all, score 5. If fewer, score in proportion.....

| | |
|---|-------|
| 5 | ----- |
|---|-------|

VOCATIONAL DEVELOPMENT.

(For urban communities.)

The following score card is intended for the rating of *urban communities* on their accomplishments in providing vocational development as a factor in citizenship training.

The term "*vocational development*" is used in a broad sense and includes all training which has a vocational bearing, such as vocational guidance, occupational experiences, manual training, boys' and girls' club work, farm and home demonstration work, as well as training for specific vocations.

The items on the score card are intended to apply to those *community developments* for which it is responsible and which are of a public character. In using this score card it will be found more practicable to apply it to the geographical territory represented by an educational unit, such as:

| | |
|-----------------------------------|--------------------------|
| Local school district..... | <input type="checkbox"/> |
| Consolidated school district..... | <input type="checkbox"/> |
| City school system..... | <input type="checkbox"/> |
| State school system..... | <input type="checkbox"/> |

Place an (X) in the square opposite the name of the geographical unit selected as the community to be scored. If a unit other than those named above is selected, indicate the particular unit in the blank space.

SUMMARY OF SCORES.

| | | |
|-------------------------------------|-----|-----------------------|
| I. Types of opportunities: | | |
| Maximum score possible... | 40 | Community score |
| II. Per cent of people reached: | | |
| Maximum score possible... | 35 | Community score |
| III. Adequacy of financial support: | | |
| Maximum score possible... | 10 | Community score |
| IV. Provisions for promotion: | | |
| Maximum score possible... | 15 | Community score |
| Total score..... | 100 | ----- |

Name of community.....

Date.....

Scored by.....

.....

.....

I. Types of opportunities offered (maximum score possible, 40):

A. *Day schools*—

1. Are various types of occupational experiences (pre-vocational work) provided in Trades and Industry, Home Economics, and Commercial lines for persons of less than Senior high-school grade?

| | | |
|---|------------------------|------------------|
| a. If one type of work is offered in each of these lines, score | Maximum score possible | Community score. |
| 2 | 2 | ----- |

- b. If three or more types of work are offered in each of the three lines, score, in addition

| | |
|---|-------|
| 3 | ----- |
|---|-------|

2. Is work offered in industrial arts, home economics, agriculture, and commercial work in the high school?

- a. If one type of work is offered in at least two or more of the above mentioned lines, score

| | |
|---|-------|
| 1 | ----- |
|---|-------|

- b. If two or more types are offered in two or more lines, score, in addition

| | |
|---|-------|
| 2 | ----- |
|---|-------|

- c. If three types are offered in at least three lines, score, in addition

| | |
|---|-------|
| 2 | ----- |
|---|-------|

3. Are vocational courses offered in the trades, home economics, agriculture, and commerce requiring at least half the school time for vocational work?

- a. If vocational courses are offered in at least two lines, score

| | |
|---|-------|
| 5 | ----- |
|---|-------|

- b. If these courses are organized on the basis of community occupational demands, score, in addition

| | |
|---|-------|
| 5 | ----- |
|---|-------|

B. *Part-time schools* (schools or classes attended by young employed workers during the working day)—

1. Do the industries cooperate in giving courses in the trades or retail selling? If so, score

| | |
|---|-------|
| 5 | ----- |
|---|-------|

2. Are general continuation schools maintained?

- a. If for vocational guidance, civic and general intelligence only, score

| | |
|---|-------|
| 2 | ----- |
|---|-------|

- b. If to prepare individuals for local employment opportunities, score, in addition

| | |
|---|-------|
| 3 | ----- |
|---|-------|

I. Types of opportunities offered—Continued.

C. *Evening schools*—

Are vocational courses offered in trade, home economics, and commercial lines?

1. If they are of an occupational preparatory nature, score

| | |
|-------------------------|------------------|
| Maximum score possible. | Community score. |
| 2 | ----- |

2. If courses are offered as supplemental to the daily occupations of the class personnel, score, in addition

| | |
|---|-------|
| 4 | ----- |
|---|-------|

3. If the courses meet the principal occupational demands of the community, score

| | |
|---|-------|
| 4 | ----- |
|---|-------|

II. Per cent of people reached by the opportunities for vocational development (maximum score possible, 35):

- A. If 25% of those in school in grades below the senior high school is reached, score

| | |
|---|-------|
| 2 | ----- |
|---|-------|

- If 50% of the above group is reached, score, in addition

| | |
|---|-------|
| 3 | ----- |
|---|-------|

- If 75% of the above group is reached, score, in addition

| | |
|---|-------|
| 5 | ----- |
|---|-------|

- B. If 25% of those in senior high school is reached, score

| | |
|---|-------|
| 3 | ----- |
|---|-------|

- If 50% of the above group is reached, score, in addition

| | |
|---|-------|
| 2 | ----- |
|---|-------|

- C. If 50% of group between 14 and 17, inclusive, out of school is reached, score

| | |
|---|-------|
| 5 | ----- |
|---|-------|

- If 75% of group between 14 and 17, inclusive, out of school is reached, score, in addition

| | |
|---|-------|
| 5 | ----- |
|---|-------|

- D. If 1/2% of community population is enrolled in part-time or evening classes for persons over 16, score

| | |
|---|-------|
| 5 | ----- |
|---|-------|

- If 1% of community population is enrolled in part-time or evening classes for persons over 16, score, in addition

| | |
|---|-------|
| 5 | ----- |
|---|-------|

III. Adequacy of Financial Support for Vocational Training. (Maximum score possible, 10.)

- A. If offered at public expense and without fees, except for registration or laboratory supplies, score

| | |
|---|-------|
| 5 | ----- |
|---|-------|

- B. If the community is willing and ready to provide funds for expansion of vocational training and civilian vocational rehabilitation to meet community demands, score

| | |
|---|-------|
| 5 | ----- |
|---|-------|

IV. Provisions for promotion and control of vocational program. (Maximum score possible, 15.)

| | Maximum score possible. | Com- munity score. |
|---|-------------------------------|--------------------------|
| A. If a supervisor or director of vocational education is employed, score | 5 | ----- |
| If "no," score 0 | | |
| B. If there is a board which includes representatives of the commercial, industrial, labor, and home-making interests of the community, acting in an advisory capacity to the board of education, score | 5 | ----- |
| If "no," score 0 | | |
| C. If the board of education is representative of several community interests, such as above indicated, score | 5 | ----- |
| If "no," score 0 | | |

VOCATIONAL DEVELOPMENT.

(For rural communities.)

The following score card is intended for the rating of *rural communities* on their accomplishments in providing opportunities for vocational development as a factor in citizenship training:

The term "*vocational development*" is used in a broad sense and includes all training which has a vocational bearing, such as vocational guidance, occupational experiences, manual training, boys' and girls' club work, farm and home demonstration work, as well as training for specific vocations.

The items on the score card are intended to apply to those *community developments* for which it is responsible and which are of a public character. In using this score card it will be found more practicable to apply it to the geographical territory represented by an educational unit, such as:

| | |
|------------------------------------|--------------------------|
| Local school district | <input type="checkbox"/> |
| Consolidated school district | <input type="checkbox"/> |
| County school system | <input type="checkbox"/> |
| State school system | <input type="checkbox"/> |

Place an (X) in the square opposite the name of the geographical unit selected as the *community* to be scored. If a unit other than those named above is selected indicate the particular unit in the blank space.

SUMMARY OF SCORES.

| | |
|-------------------------------------|-----|
| I. Types of opportunities: | |
| Maximum score possible. | 40 |
| Community score | |
| II. Per cent of people reached: | |
| Maximum score possible. | 35 |
| Community score | |
| III. Adequacy of financial support: | |
| Maximum score possible. | 10 |
| Community score | |
| IV. Provisions for promotion: | |
| Maximum score possible. | 15 |
| Community score | |
| Total score | 100 |

Name of community

Date

Scored by

I. Types of opportunities offered (maximum score possible, 40):

A. *Day schools* (maximum score possible 16)—

1. Does the school organization offer various types of occupational experiences (pre-vocational work) in agriculture, trades and industry, home economics, or commercial lines for persons of less than senior high-school grades?

a. If one or more types of work is offered in each of these lines, score.....

Maximum score possible. 2
Community score.

b. If three or more types of work are offered in each of the four lines, score, in addition.....

3

2. Are vocational courses offered in agriculture, trades, home economics, or commerce requiring at least half the school time for vocational work, in the high school?

a. If vocational courses are offered in one line, score.....

2

b. If vocational courses are offered in two or more lines, score, in addition..

3

c. If these courses are organized on the basis of community occupational needs, score, in addition.....

6

B. *Part-time schools* (schools or classes attended by young employed workers during the working-day) (maximum score possible, 8)—

Are part-time schools maintained for employed persons?

1. If general courses to enlarge the civic and general intelligence are given, score.....

4

2. If courses preparatory to specific occupations or supplementing present occupation of students are given, score in addition.....

4

C. *Evening schools* (maximum score possible, 7)—
Are vocational courses offered in agriculture, trade, home economics, or commercial lines?

1. If they are of an occupational preparatory nature, score.....

2

2. If courses are offered as supplemental to the daily occupations of the class personnel, score.....

5

I. Types of opportunities offered—Continued.

D. *Extension work in agriculture and home economics* (maximum score possible 9)—

1. If farm demonstration work is given, score.....

Maximum score possible 4
Community score.

2. If home demonstration work is given, score.....

3

3. If there is organized boys' and girls' club work, score.....

2

II. Per cent of people reached by the vocational training opportunities offered (maximum score possible, 35):

- A. If 25% of those in school in grades below the senior high school is reached, score.....

2

If 50% of the above group is reached, score, in addition.....

3

If 75% of the above group is reached, score, in addition.....

5

- B. If 25% of those in senior high school is reached, score.....

3

If 50% of the above group is reached, score, in addition.....

2

- C. If 50% of group between 14 and 17, inclusive, out of school is reached, score.....

5

If 75% of group between 14 and 17, inclusive, out of school is reached, score, in addition..

5

- D. If 4% of community population is reached through part-time or evening classes or agricultural extension work, score.....

5

If 1% of community population is reached through part-time classes, evening classes, or in agricultural extension work for persons over 16, score, in addition.....

5

III. Adequacy of financial support for vocational training (maximum score possible, 10):

- A. If offered at public expense and without fees, except for registration or laboratory supplies, score.....

5

- B. If the community is willing and ready to provide funds for expansion of vocational training to meet community demands, score...

5

IV. Provisions for promotion of vocational program (maximum score possible, 15):

- A. If the community employs or participates in the employment of a person responsible for vocational development, score.....

5

- B. If one or more community organizations assume the responsibility of promoting vocational development, score, in addition.....

10

PATRIOTIC DEVELOPMENT.

In considering this subject the committee decided that the most accurate and best measure of patriotic development of a community during the time of peace would be that feature which relates to the exercise of the franchise. It was therefore decided to confine the score to questions relating to this one feature.

Statistics for answering these questions may be secured from the census records, from reports of local or county schools when the citizenship of children is recorded, from special community investigations. When no records are available, the community will have to make special studies of its own.

SUMMARY OF SCORES.

I. Preparation for the exercise of the franchise:

Maximum score possible.. 40 Community score.. ----

II. Exercise of the franchise:

Maximum score possible.. 60 Community score.. ----

Total score..... 100 ----

Name of community.....

Date.....

Scored by.....

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I. Preparation for the exercise of the franchise:

Maximum
score
possible.Com-
munity
score.

A. Preparation in the schools—

1. Are issues of the election discussed by pupils in your schools?.....

10

If yes, score 10 points.

If no, score 0 points.

2. Are school children taught a sense of the moral obligation to vote? (Explain methods, otherwise no score will be allowed).....

15

If in all grades, score 15 points.

If above 4th grade, score 10 points.

If above 8th grade, score 5 points.

If not at all, score 0 points.

B. Preparation for citizenship of foreign born—

1. What percentage of the foreign-born inhabitants eligible for naturalization are naturalized?.....

5

If 90% to 100%, score 5 points.

If 80% to 90%, score 4 points.

If 70% to 80%, score 3 points.

If 60% to 70%, score 2 points.

If 50% to 60%, score 1 point.

If less than 50%, score 0 points.

2. Are enough classes conducted to teach all applicants for naturalization both English and the responsibilities of citizenship?.....

5

If yes, score 5 points.

If no, score in proportion.

3. Is a ceremony provided when inducting all applicants into citizenship?.....

5

If yes, score 5 points.

If no, score in proportion.

II. Exercise of franchise:

- A. What percentage of the legally qualified voters are registered?.....

15

If 90% to 100%, score 15 points.

If 80% to 90%, score 12 points.

If 70% to 80%, score 7 points.

If 60% to 70%, score 6 points.

If 50% to 60%, score 3 points.

If less than 50%, score 0 points.

COMMUNITY SCORE CARD.

II. Exercise of franchise—Continued.

B. What percentage of the legally qualified voters vote in the primary election?

| | |
|-------------------------------|--------------------------|
| Maximum score possible. | Com- munity score. |
| 15 | ----- |

If 90% to 100%, score 15 points.

If 80% to 90%, score 12 points.

If 70% to 80%, score 9 points.

If 60% to 70%, score 6 points.

If 50% to 60%, score 3 points.

If less than 50%, score 0 points.

NOTE.—If no primary election is provided by law, relative score under C should be doubled.

C. What percentage of the legally qualified voters vote in the final election?

| | |
|----|-------|
| 15 | ----- |
|----|-------|

If 90% to 100%, score 15 points.

If 80% to 90%, score 12 points.

If 70% to 80%, score 9 points.

If 60% to 70%, score 6 points.

If 50% to 60%, score 3 points.

If less than 50%, score 0 points.

D. Has an analysis been made by occupations of the electorate of your community, the electors who have registered, the voters in the primary election, the voters in the final election?

| | |
|----|-------|
| 15 | ----- |
|----|-------|

If yes, score 5 points.

If no, score 0 points.

NOTE.—Give results of analysis; otherwise no score will be allowed.

SOCIAL AND MORAL DEVELOPMENT.

The wide range of subjects included under the social and moral development of individuals and communities made the choice of a few subjects for inclusion in this score card quite difficult, particularly since it was necessary to select those to which a numerical rating could be given. While there may be differences of opinion as to whether the best selection of subjects for this purpose has been made it is hoped that the scoring of communities on the basis of this score card will arouse much interest in matters relating to social and moral development as connected with good citizenship and that thus the general aims of the movement for citizenship training will be subserved.

SUMMARY OF SCORES.

| | |
|------------------------------|--------------------------|
| I. Law and order: | |
| Maximum score possible . . . | 50 Community score ----- |
| II. Community welfare: | |
| Maximum score possible . . . | 20 Community score ----- |
| III. Moral development: | |
| Maximum score possible . . . | 30 Community score ----- |
| Total score | 100 |

Name of community

Date

Scored by

.....

I. Law and order:

A. Respect for law and constituted authority—

- | | Maximum
score
possible. | Com-
munity
score. |
|---|-------------------------------|--------------------------|
| 1. If the police force and prosecuting officials have cooperated and worked efficiently in the interest of prompt apprehension and trial of all law violators, score 5..... | 5 | ----- |
| If not, score 0. | | |
| 2. If the trial judges and judicial procedure are such that speedy and impartial trial is secured, score 5..... | 5 | ----- |
| If not, score 0. | | |
| 3. Of members of community drawn on jury panels during past year, if less than 10% have asked to be excused for reasons not deemed valid by the court, score 2..... | 2 | ----- |
| If more, score 0. | | |
| 4. If number of persons convicted of crime during past year does not exceed $\frac{1}{2}\%$ of total population of community, score 3.. | 3 | ----- |
| If more, score 0. | | |
| 5. If community has had no mob violence or attempt of groups of citizens to take the law in their own hands during past five years, score 7..... | 7 | ----- |
| If yes, score 0. | | |

B. Respect for life and safety of fellow citizens—

- | | | |
|--|---|-------|
| 1. If community has traffic regulations approved by State or local authority which require examination for licenses, with minimum age of 18, score 3..... | 3 | ----- |
| If no, score 0. | | |
| 2. Of traffic accidents in community during past year if only 5% caused serious injury or death, score 4..... | 4 | ----- |
| If more, score 0. | | |
| 3. If community has fire escapes or other fire equipment required by State laws or local ordinances on all public buildings and on private buildings exceeding 3 stories in height, score 5..... | 5 | ----- |
| If no, score 0. | | |

I. Law and order—Continued.

C. Honesty and efficiency of administration of public services—

- | | Maximum
score
possible. | Com-
munity
score. |
|---|-------------------------------|--------------------------|
| 1. If there have been no bank or public-service corporation failures due to bad management or dishonesty and no defalcations by officers of such institutions in community in past 10 years, score 5..... | 5 | ----- |
| If yes, score 0. | | |
| 2. If no public officer or school-teacher has been dismissed for inefficiency, dishonesty, or immorality during past five years, score 5..... | 5 | ----- |
| If yes, score 0. | | |

D. Familiarity with government matters—

- | | | |
|---|---|-------|
| 1. Of 100 members of community asked to name 4 county, 3 State, and 3 national officials and tell in a general way what they do, if 80 have given correct answers, score 3..... | 3 | ----- |
| If from 60 to 80% answer correctly, score 2. | | |
| If less than 60%, score 0. | | |
| 2. Of 100 members of community asked to give name, location, and nature of work of 3 State educational, corrective, hospital, or other institutions, if 90 have given correct answers, score 3..... | 3 | ----- |
| If from 75 to 90% answer correctly, score 2. | | |
| If less than 75%, score 0. | | |

II. Community welfare:

A. Home ownership—

- | | | |
|--|---|-------|
| If 60% or more of the families in the community own their own homes, score 5.... | 5 | ----- |
| If the proportion owning their own homes is between 50 and 60%, score 3..... | | |
| If less than 50%, score 0. | | |

B. External attractiveness of community—

- | | | |
|--|---|-------|
| If the public buildings, stores, parks, streets, and private homes and grounds are clean and attractive in appearance, score 4.... | 4 | ----- |
| If there are any ill-kept or unsightly sections of the community, score in proportion. | | |

II. Community welfare—Continued.

C. Community organizations—

- | | Maximum
score
possible. | Com-
munity
score. |
|---|-------------------------------|--------------------------|
| 1. If the community has one charitable or welfare organization, including church or lodge, for each 50 families, or one active organization representing whole community, score 5..... | 5 | ----- |
| If less, score in proportion. | | |
| 2. If the community has at least 2 community buildings, rooms, or enterprises in actual operation and in general use, such as community house, rest room, public library, public market, public park or playground, or fair, score 3..... | 3 | ----- |
| If less, score 0. | | |
| 3. If community has definite program of community work in operation, score 3... | 3 | ----- |
| If no, score 0. | | |

III. Moral development:

A. Character of amusements—

Character and moral influence of sports, plays, movies, fairs, and other social gatherings in community:

- | | | |
|--|---|-------|
| 1. As measured by their adequacy to meet the social needs of the community. If excellent, score 5. If improvement is needed, rate in proportion..... | 5 | ----- |
| 2. As measured by freedom from gambling, immorality, and vulgarity. If excellent, score 5. If improvement is needed, rate in proportion..... | 5 | ----- |

B. Family relations—

| | | |
|--|----|-------|
| If there has been not more than 1 divorce to 20 marriages of community members during past 10 years, score 10..... | 10 | ----- |
| If more, score 0. | | |

C. Religious organizations—

- | | | |
|---|---|-------|
| 1. If buildings used by religious organizations will accommodate 85% of members of community over 7 years old, score 3... | 3 | ----- |
| If less, score 0. | | |

III. Moral development—Continued.

C. Religious organizations—Continued.

- | | Maximum
score
possible. | Com-
munity
score. |
|---|-------------------------------|--------------------------|
| 2. If the community has for each 2,500 population at least one pastor or other regularly employed religious leader who resides in community, score 4..... | 4 | ----- |
| If no, score 0. | | |
| 3. If each organization, or federation of organizations, maintains at least one agency for religious education of children of school age, score 3..... | 3 | ----- |
| If no, score 0. | | |

○

III. Method of...
1. It is...
2. It is...
3. It is...
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**END OF
TITLE**